

**CHIESI FOUNDATION ONLUS**  
**SCIENTIFIC RESEARCH PROGRAM**

**GENERAL GRANT RULES AND RELEVANT TERMS AND CONDITIONS**

Chiesi Foundation Onlus (hereinafter referred to as the “Foundation”) is a private, non profit organization. The scope of the Foundation is to promote, encourage and advance medical research worldwide. The Foundation does not directly conduct medical research. It supports medical research by providing annual grants for basic and clinical research on lung diseases, with particular attention to bronchial asthma and chronic obstructive pulmonary diseases (COPD), neonatal diseases and on other relevant scientific areas.

**SCOPE**

Research grants are awarded to the recipients (hereinafter referred to as the “Recipients”) to fund research in the area of respiratory and neonatal diseases or in other scientific relevant areas, with the aim of **better understanding the patients’ needs and improve their management, through the study of physiopathological mechanisms and phenotypes, as well as through the analysis of psychological aspects and socio-economic factors.**

A Foundation grant (hereinafter referred to as the “Grant”) is awarded to the legal entity - the host institution (hereinafter referred to as the “Organisation”) - that applies for a Grant pursuant to the terms and conditions set forth herein and that engages and hosts the Recipients for at least the duration of the Grant. **The Organisation must provide a commitment letter offering appropriate conditions for the Recipient to direct independently the research and manage its funding for the duration of the project.**

A Foundation Grant agreement (hereinafter referred to as the “Agreement”) shall be concluded between the Foundation and the Organisation, the latter becoming hereby the beneficiary of the Grant. The Foundation does not grant financial resources directly to individuals.

**CHARACTERISTICS OF GRANT**

A single research project can be funded up to 30,000 euro per year, over a maximum period of three (3) years.

Recipients will be granted access to Foundation resources from 2019 onwards.

### TIMETABLE

Stages	Date or indicative period
Publication of the Calls	01/06/2018 – Neonatology 01/07/2018 – Pulmonology
Deadline for submitting	15/10/2018 – Neonatology 15/11/2018 – Pulmonology
Evaluation period	3 <sup>rd</sup> Quarter 2018/Jan 2019
Communication of the results and starting of the Research Project Grant program	1 <sup>st</sup> Quarter 2019

### APPLICATION GUIDELINES

- The Organisation must ensure that all the necessary permissions and approvals are obtained, before the research project begins and that all the necessary legal and regulatory requirements are met during the full Grantperiod.
- The Organisation must ensure that it has in place formal written procedures for managing the process for obtaining any necessary or appropriate ethical approval for the research funded by the Grant, and must accept full responsibility for ensuring that any such ethical approval is in place at all relevant times during the Grantperiod.
- The research to be funded by means of the Grant is supposed to produce results destined to national and international dissemination and to have an impact on public health, and in particular on the quality of life of patients falling within the therapeutic areas that are covered by the research to be funded.

### APPLICATION

The proposals must be written **in English** and submitted online by filling a form available on the Chiesi Foundation website. A fac simile of the contents required for the submission is available on the Chiesi Foundation website, [at this link](#).

All the applicants may receive a confirmation email after having submitted the proposal.

**The projects submitted after the deadline will not be considered.**

**Applicants may submit to the Foundation Grant Program only one application per year. Recipients that have already a research grant agreement in place with the Foundation may not submit another research project proposal.**

## ASSESSMENT

All proposals will undergo a rigorous peer-reviewed process by hand-selected experts in diverse areas of the specific research, based on the following criteria:

- Objective(s) of the project: coherence of the project goals with the general and the specific objectives stated in the Call. **Applicants must submit proposals in the domains indicated in the Call for Proposals and in particular, for each domain, the projects proposed should seek to reach one of the stated specific objectives.**
- Quality of the project: scientific and technological interest of the study, novelty, relevance in term of public health in the therapeutic area of the project.
- Feasibility of the project: clarity of objectives that must be verifiable through a scientific approach and methodology.
- Plans for data management and communication strategy: development of an effective and adaptable communication tools aimed at improving the diffusion of the scientific result(s).

## REPORTING REQUIREMENTS

Financial and scientific progress reports are to be submitted to the Foundation no later than 30 days prior to the end of each Grant's year. **Such reports will be subject to assessment prior to the release of any further funds.** A full financial and scientific report detailing all activities during the granting period is due to the Foundation within 60 days after the Grant period ends. **Acknowledgment of support from the Foundation may accompany any published report using data or findings from research conducted under a grant from the Foundation.**

Recipients must provide the Foundation with copies of papers accepted for publication, and must acknowledge the support of the Foundation in all written material by use of the phrase: "supported by an unrestricted research grant from the Chiesi Foundation Onlus (Parma, Italy)".

## ETHICAL APPROVAL

All research projects making the object of a Grant application and involving human participants or testing on animals, which have to undergo ethical review, need to gain approval from the relevant ethics committee before the research activity can be funded. The Organisation must hence accept full responsibility for taking all the necessary steps in order to gain any such ethical approval, a copy of which shall have to be attached to the Grant activation documents.

The approval must be in compliance with all national/local applicable laws and regulations of the country where the research has to be carried out.

**No Grant shall be transferred until the appropriate approval has been obtained and a copy received by the Foundation.**

### **ADMINISTRATION**

A formal Agreement is to be entered by the Foundation and the Organisation in order to determine the terms and conditions under which the Grant is awarded.

Without prejudice to what is stated above, the Grant shall not be issued until the Organisation has formally accepted the Grant and the conditions under which the Grant is awarded and has activated the Grant.

The Organisation must ensure that the Grant is used for the purposes for which it is awarded.

The Organisation must ensure that adequate and appropriate resources are provided to support the activities described in the Agreement.

The Organisation must activate the Grant within 12 months from the proposed start date referred to in the Agreement.

The Foundation will make payments according to the following scheme:

- upon communication by the Recipient of the start of the research activity,
- on a yearly basis after receiving the progress report.

### **AUDIT**

The Foundation reserves the right to make any checks on the submitted applications. In case of discrepancies between the statements and the findings, the Foundation will proceed to the cancellation of funding and take any further action required by law.

### **DOCUMENTATION RECEIVED**

The Foundation is entitled to keep record of the documentation submitted by the applicants for internal record management and storage purposes.

### **PROCESSING OF PERSONAL DATA**

The personal data relating to natural persons (such as Scientific coordinators of the research projects) and submitted by the Organisations which wish to participate in the procedure outlined in this form is used and processed by the Foundation only for the purposes of managing the procedure described herein and for the purposes of the Grant allocation, pursuant to 13 of the Regulation (EU) 679/2017 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (hereinafter referred to as "GDPR") and subsequent national provisions integrating the GDPR.

The Organisations are supposed to provide such data in order to enable the assessment of their applications in accordance with the eligibility requirements. Providing the data is not mandatory, however any Organisations refusing to give their consent to the processing of such data for the above mentioned purposes shall be automatically excluded from the selection.

Such data may be processed in hardcopy, by automated or electronic means in compliance with the applicable laws and regulations, with procedures strictly related to the purposes set out above and may involve all the operations provided for in Article 4.2 of the GDPR.

The above data may be communicated to third parties strictly authorized to make collections and payments, as well as to third parties appointed to audit the financial statements of the Foundation and to the Public Authorities or Administrations in order to comply with the law.

If the retention of personal data is required by law, the Foundation will comply with the relevant necessary retention periods. In other cases, the Foundation will retain the data for as long as necessary for the purposes mentioned above.

Pursuant to Articles 15 ff of the GDPR, data subjects have the right to access their personal data, obtain prompt correction or deletion of any data processed in violation of law, deny use of their data for commercial or marketing purposes, as well as to receive their data in a structured, commonly used and machine-readable format, by writing to Chiesi Foundation Onlus, Largo F. Belloli 11/A, 43122 Parma (Italy) to the attention of Mrs. Maria Paola Chiesi or to the email address [info@chiesifoundation.org](mailto:info@chiesifoundation.org).

*Last revised: June 2018*