

Chiesi Foundation Onlus

Scientific Research Program

Grant Application Policies and relevant Terms and Conditions

Chiesi Foundation Onlus (hereinafter referred to as the “Foundation”) is a private, non profit organization. The scope of the Foundation is to promote, encourage and advance medical research worldwide. The Foundation does not directly conduct medical research. It supports medical research by providing annual grants for basic and clinical research on lung diseases, with particular attention to bronchial asthma and chronic obstructive pulmonary diseases (COPD), neonatal diseases and on other relevant scientific areas.

SCOPE

Research grants are awarded to the recipients (hereinafter referred to as the “Recipients”) to fund research in the area of respiratory and neonatal diseases or in other scientific relevant areas, with the aim of **better understanding the patients’ needs and improve their management, through the study of physiopathological mechanisms and phenotypes, as well as through the analysis of psychological aspects and socio-economic factors.**

A Foundation grant (hereinafter referred to as the “Grant”) is awarded to the legal entity - the host institution (hereinafter referred to as the “Organisation”) - that applies for a Grant pursuant to the terms and conditions set forth herein and that engages and hosts the Recipients for at least the duration of the Grant. **The Organisation must provide a commitment letter offering appropriate conditions for the Recipient to direct independently the research and manage its funding for the duration of the project.**

A Foundation Grant agreement (hereinafter referred to as the “Agreement”) shall be concluded between the Foundation and the Organisation, the latter becoming hereby the beneficiary of the Grant. The Foundation does not grant financial resources directly to individuals.

CHARACTERISTICS OF GRANT

A single research project can be funded up to 30,000 euro per year, over a maximum period of three (3) years.

Recipients will be granted access to Foundation resources from 2018 onwards.

TIMETABLE

Stages	Date or indicative period
Publication of the Call	01/06/2017
Deadline for submitting	15/10/2017
Evaluation period	3 rd Quarter 2017
Communication of the results and starting of the Research Project Grant program	1 st Quarter 2018

APPLICATION GUIDELINES

- The Organisation must ensure that all the necessary permissions and approvals are obtained, before the research project begins and that all the necessary legal and regulatory requirements are met during the full Grant period.
- The Organisation must ensure that it has in place formal written procedures for managing the process for obtaining any necessary or appropriate ethical approval for the research funded by the Grant, and must accept full responsibility for ensuring that any such ethical approval is in place at all relevant times during the Grant period.
- The research to be funded by means of the Grant is supposed to produce results destined to national and international dissemination and to have an impact on public health, and in particular on the quality of life of patients falling within the therapeutic areas that are covered by the research to be funded.

APPLICATION

The projects must be written **in English**, in accordance with the *Chiesi Foundation Guidelines* (attachment 1), and using the appropriate *Application Form* (attachment 2), which can be downloaded from the Chiesi Foundation website www.chiesifoundation.org.

Filled in Application Forms must be submitted electronically by email to info@chiesifoundation.org or sent by regular postal service to the following address:

Chiesi Foundation Onlus L.go Belloli 11a 43122 Parma – Italy
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The projects submitted after the deadline will be no longer considered.

Applicants may submit to the Foundation Grant Program only one application per year.

Recipients that have already a research grant agreement in place with the Foundation may not submit another research project proposal.

ASSESSMENT

All proposals will undergo a rigorous peer-reviewed process by hand-selected experts in diverse areas of the specific research, based on the following criteria:

- Objective(s) of the project: coherence of the project goals with the general and the specific objectives stated in the Call. **Applicants must submit proposals in the domains indicated in the Call for Proposals and in particular, for each domain, the projects proposed should seek to reach one of the stated specific objectives;**
- Quality of the project: scientific and technological interest of the study, novelty, relevance in term of public health in the therapeutic area of the project;
- Feasibility of the project: clarity of objectives that must be verifiable through a scientific approach and methodology;
- Curriculum Vitae of the Recipients: applicants' proven track record of successfully delivering projects.
- Plans for data management and communication strategy: development of an effective and adaptable communication tools aimed at improving the diffusion of the scientific result(s).

REPORTING REQUIREMENTS

Financial and scientific progress reports are to be submitted to the Foundation no later than 30 days prior to the end of each Grant's year. **Such reports will be subject to assessment prior to the release of any further funds.** A full financial and scientific report detailing all activities during the granting period is due to the Foundation within 60 days after the Grant period ends. **Acknowledgment of support from the Foundation may accompany any published report using data or findings from research conducted under a grant from the Foundation.**

Recipients must provide the Foundation with copies of papers accepted for publication, and must acknowledge the support of the Foundation in all written material by use of the phrase: "supported by an unrestricted research grant from the Chiesi Foundation Onlus (Parma, Italy)".

ETHICAL APPROVAL

All research projects making the object of a Grant application and involving human participants or testing on animals, which have to undergo ethical review, need to gain approval from the relevant ethics committee before the research activity can be funded. The Organisation must hence accept full responsibility for taking all the necessary steps in order to gain any such ethical approval, a copy of which shall have to be attached to the Grant activation documents.

FOUNDATION

The approval must be in compliance with all national/local applicable laws and regulations of the country where the research has to be carried out.

No Grant shall be transferred until the appropriate approval has been obtained and a copy received by the Foundation.

ADMINISTRATION

A formal Agreement is to be entered by the Foundation and the Organisation in order to determine the terms and conditions under which the Grant is awarded.

Without prejudice to what is stated above, the Grant shall not be issued until the Organisation has formally accepted the Grant and the conditions under which the Grant is awarded and has activated the Grant.

The Organisation must ensure that the Grant is used for the purposes for which it is awarded.

The Organisation must ensure that adequate and appropriate resources are provided to support the activities described in the Agreement.

The Organisation must activate the Grant within 12 months from the proposed start date referred to in the Agreement.

The Foundation will make payments according to the following scheme:

- upon communication by the Recipient of the start of the research activity,
- on a yearly basis after receiving the progress report.

AUDIT

The Foundation reserves the right to make any checks on the submitted applications. In case of discrepancies between the statements and the findings, the Foundation will proceed to the cancellation of funding and take any further action required by law.

DOCUMENTATION RECEIVED

The Foundation is entitled to keep record of the documentation submitted by the applicants for internal record management and storage purposes.

PROCESSING OF PERSONAL DATA

The personal data submitted by the Organisations who wish to participate in the procedure outlined in this form are used and processed by the Foundation only for the purposes of managing the procedure described herein and for the purposes of the Grant allocation, pursuant to Articles 7 and 13 of Legislative Decree 30th, June 2003, n. 196 (hereinafter referred to as the "Decree").

The Organisations are supposed to provide such data in order to enable the assessment of their applications in accordance with the eligibility requirements. Any Organisations refusing to give their consent to the disclosure of such data shall be automatically excluded from the selection.

Pursuant to Art. 7 of the said Decree, Organisations shall have the right to obtain access to the data concerning them that have been stored by the Foundation, as well as the right to obtain updating, rectification, or erasure of either incorrect or incomplete data or of data that have been processed unlawfully.

Responsible for the processing of personal data on behalf of the Foundation is Mrs. Maria Paola Chiesi who can be contacted at the following e-mail address: info@chiesifoundation.org

Last revised: May 2017